

Ref no.: KCPh/2023/GSC/128

Date: 08/02/23

### **Gender Sensitization Cell**

As per PCI/UGC direction to constitute a Gender Sensitization Cell in our institution to deal with the issues of gender based violence and to conduct gender sensitization programme.

The cell comprising of senior faculty representatives and they are organizing the programs on gender issues on a regular basis.

We have conducted Seminar on Gender Sensitization for all faculties and staff members and also conducted self defence workshop for all girls.

The following faculty members are nominated as the committee of Gender Sensitization Cell:

Sr No.	Name of Member	Designation	Committee Designation
1	Dr. Pragnesh Patani	Principal, KCPh	Convener
2	Dr. Nishkruti Mehta	Associate Professor, KCPh	Member
3	Ms. Kamna Tripathi	Associate Professor, KCPh	Member
4	Ms. Meesala Lakshmi	Assistant Professor, KCPh	Member
5	Mr. Nirav Rathi	Assistant Professor, KCPh	Member

#### **Duties and Responsibilities:**

- To examine all grievance letters received from the women staff / students regarding the sexual harassment.
- To examine and investigate on each complaint received from the women staff / students by collecting the required information / data from connected people.
- To give feedback to the women staff / students concerned / to find solution for their grievances.
- The committee will record such grievances received from the women staff / students, in a separate register maintained exclusively for this purpose. The reply given by the committee to the women staff / students for grievance should also be recorded in the register.
- The Committee should find suitable solutions to settle the problems faced by the women staff / students in regard to matters relating to sexual harassment within 10 days' after thorough investigation.